

Fulford Parish Council

The Cemetery Lodge, Fordlands Road, Fulford, York, YO19 4QG

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Minutes of the Meeting of the Parish Council Tuesday 12th January 2021 at 19:30

Present: Cllr. Urmston (Chairman), Cllr. Aspden (Vice-Chairman), Cllr. Clare, Cllr. de Vries, Cllr. Hughes, Cllr. Koprowska, Cllr. Russell, Cllr. Walker and the Clerk.

20224. Chairman's welcome

The Chairman welcomed all present to the meeting.

20225. To receive apologies and approve reasons for absence

Apologies and reasons for late arrival were received from Cllr. Russell and approved.

20226. To receive any declarations of interest

Cllr. de Vries declared an interest in Item 20236.a.vi) and 20237 for which she has a dispensation. Cllr Urmston declared a personal interest in Item 20236.b.iii)

20227. To receive and approve the Minutes of the Parish Council meeting held on 8th December 2020

Following consideration, the minutes of the meeting of 8th December 2020 were approved as a true record.

20228. To receive and consider Parishioners' Questions:

A parishioner had copied the Parish Council on correspondence sent to CoYC relating to tree felling at a property. Cllr. Urmston reported that she understood permission had previously been granted but would check.

20229. To note correspondence received and decide on any necessary action to include:

a. Copied letter from residents to Fulford School re expansion - letter 16 Dec 2020

The correspondence was noted and no action was deemed necessary.

b. City of York Council email - Local Government Reorganisation Update

The correspondence was noted and no action was deemed necessary.

c. Email re E-Scooter Community Event

The correspondence was noted and no action was deemed necessary.

d. Environment Agency Newsletter - Dec 2020

The correspondence was noted and no action was deemed necessary.

e. Local Energy News Vol 1 Issue 8 December 2020

The correspondence was noted and no action was deemed necessary.

f. NALC Chief Executive's Bulletin 20201204

The correspondence was noted and no action was deemed necessary.

g. NALC Chief Executive's Bulletin 20201211

The correspondence was noted and no action was deemed necessary.

h. NALC Chief Executive's Bulletin 20201217

The correspondence was noted and no action was deemed necessary.

i. NALC Coronavirus Update 20210105

The correspondence was noted and no action was deemed necessary.

j. NALC Newsletter 20201208

The correspondence was noted and no action was deemed necessary.

k. North Yorkshire Police Email - HMRC Scam Alert

The correspondence was noted and no action was deemed necessary as the information has been added to the Facebook page.

l. NYPF Email - £95 Cap Exit Information update 20201210

m. NYPF Email - £95 Cap Exit Information update 20201214

n. NYPF Email - £95 Cap Exit Information update 20201222

All correspondence from NYPF was noted and no action was deemed necessary.

o. Permitted Development Rights consultation email - copied correspondence between resident & Cllr. Aspden

The correspondence was noted and no action was deemed necessary. Cllr. Aspden confirmed that he had responded to the resident.

p. Resident email - Offer of IT assistance

It was noted that CoYC are in the process of preparing an IT support package for the Parish Council to consider. It was further noted that the Clerk had thanked the resident for their kind offer and it was agreed that a further response would be sent to confirm the Parish Council's appreciation and its intention to retain the resident's contact details should a request for their assistance be considered appropriate.

q. Resident email - Permitted Development Rights Consultation Information

It was noted that the Clerk had thanked the resident for keeping the Parish Council informed and Cllr. Aspden had responded as Ward Councillor.

r. Resident of Fishergate email - Salt Bin Request

It was noted that the resident had pursued their request for a salt bin for Anson Drive with the Fishergate Ward Councillor. Cllr. Aspden confirmed that salt bins had now been installed for Anson Drive and St Oswald's Road. It was also noted that a map of salt bins provided by CoYC was available on the website (<https://www.york.gov.uk/SaltBins#saltbinmap>) and would be added to the Parish Council website.

s. Resident of Fishergate email – planning application for 52 Broadway Café

It was noted that the Clerk had responded to let the resident know what was decided at the last meeting and the Chairman had spoken to the resident.

t. Resident's emailed correspondence re public right of way - Germany Lane

The correspondence was noted alongside Item 20229.u. It was noted that the Clerk had thanked the resident for keeping the Parish Council informed and it was agreed a further note of appreciation for the action taken be sent.

u. Response from CoYC to Resident's email re Muddy Germany Lane

The correspondence was noted alongside Item 20229.t.

v. Tennis Club email- ASB at Sports Club Report

It was noted that the Clerk had thanked the Tennis Club for keeping the Parish Council informed. Consideration of the email was deferred to Item 20240.c.

w. Tennis Club email - Grass Strimming Request

It was noted that the Clerk had responded to confirm that Cemetery staff do not carry out grass cutting outside of the Cemetery and that the grass cutting contractors have finished for the season. Following consideration, it was agreed that the Open Spaces working group would consider the request when the grass cutting services are due to resume and the Clerk would update the Tennis Club.

x. Ward Team Meeting confirmation email

The correspondence was noted and Cllr. Clare will attend.

y. YLCA email - Appointment of a replacement Parish Representative to CoYC Standards Committee

Following consideration there were no nominations.

z. YLCA email – CEE Bill Local Authority Motion letter and associated attachments

Following consideration, Cllrs. Clare and Koprowska agreed to formulate and circulate a response for approval.

aa. YLCA email – Coronavirus Update 20210105

The correspondence was noted and consideration deferred to Item 20241.a for consideration.

bb. YLCA email - PC13-20 Local Government Ethical Standards extended deadline

The correspondence was noted and no action was deemed necessary.

cc. YLCA email - White Rose Update 20201204

The correspondence was noted with particular note to the funding opportunities included but no action was deemed necessary.

dd. YLCA email - White Rose Update 20201218

The correspondence was noted and no action was deemed necessary.

ee. York Designer Outlet email from Social Integrated Agency

The offer for an online meeting to update councillors was appreciated and it was agreed that the Clerk would make the arrangements for an online update.

20230. To consider and confirm any decisions made under the powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020.

The following decision was confirmed:

On 9th January, under the powers authorised under Item 19234 of the Extra-Ordinary Parish Council meeting on 21st March 2020, following consideration of the recent replacement of two Parish Council laptops, it was decided to donate the two now unused laptops to VITAL Education Technology to support those needing assistance with home schooling provision during the Coronavirus Pandemic.

It was noted that the provision of the service to receive, reset and distribute donated laptops to those most in need was not yet underway with VITAL Education Technology. It was therefore agreed to offer the two laptops to St Oswald's School first in the event that they will assist families in Fulford.

20231. To receive and consider a report from the Ward Councillor and decide on any necessary action to include:

a. Any update on the notice at Love Lane/St Oswald's Road;

It was noted that the sign had been removed.

b. Any update on City Fibre works

It was noted that the works have stopped during lockdown. Cllr. Aspden had made enquiries and Fulford Park will be assessed after lockdown. It was further noted that properties within the Germany Beck development are subject to constraints with Persimmon Homes' infrastructure which does not currently provide access to any networks outside of Persimmon owned FibreNest as other providers are prevented from installing their own infrastructure for a period of time. Unless or until this is resolved, City Fibre is prevented from providing a service on the development.

c. Flood defences update received 20210106

Cllr. Aspden had circulated a report that £2m from the Council has been proposed to unlock an up to £4.9m package to complete the joined-up flood defence work for Fulford. Councillors thanked Cllr. Aspden for his work on the campaign and pursuing the joined-up approach to ensure that the Fordlands Rd area was included within the flood defence scheme. It was noted that the plans were subject to the approval at the February budget council but subject to budgetary approval, an online presentation would be arranged with the Flood Risk Manager for residents to attend.

Cllr. Russell joined the meeting at 20:14

20232. To receive and consider any report from the Police and decide on any necessary action

No formal report had been received from the Police but the Clerk had forwarded any general notices, updates, and communications received and where appropriate these had been added to Facebook.

20233. Financial Matters

a. To approve the payments presented for authorisation

The following list of payments was approved:

						7 January 2021 (2020 - 2021)			
Fulford Parish Council									
PAYMENTS LIST									
	Description	Supplier			Net	VAT			Total
CEM	Chip & PIN Machine Service Charges & Fees	Fiserv (First Data)			17.62	3.52			21.14
CEM	Cemetery Vehicles Fuel Charges	Fuel Genie			103.67	20.74			124.41
CEM	Staff Gifts	Clr. Geof Walker			16.67	3.33			20.00
CEM	Refund Overpayment	M Rowley Funeral Directors			41.00	0.00			41.00
PC	Monthly Subscription Payment	Sage UK			20.00	4.00			24.00
CEM	Refund Duplicated Payment	Dignity Funeral Directors			1,050.00	0.00			1,050.00
CEM	Electricity Charges	British Gas			37.70	1.88			39.58
SH	Gas Charges	CNG Energy Ltd			594.99	29.75			624.74
CEM	Gas Charges	CNG Energy Ltd			61.12	3.06			64.18
CEM	Please Knock Sign	Stamps4U.co.uk			15.75	3.15			18.90
SH	Broadband and Phone Payment	Plusnet			18.00	3.60			21.60
PC	Monthly Subscription Payment	Expend Limited			6.99	1.40			8.39
CEM	Broadband and Phone Payment	Plusnet			59.89	11.98			71.87
PC	Monthly Subscription Payment	Sage UK			20.00	4.00			24.00
CEM	Business Rates Monthly Payment	City of York Council			754.00	0.00			754.00
PC	Property Management Fee	Martin & Co			63.00	12.60			75.60
PC	Cemetery Lodge Apartment Rent Guarantee Fee	Martin & Co			24.00	0.00			24.00
CEM	Cemetery Vehicles Fuel Charges	Fuel Genie			85.00	17.00			102.00
CEM	Cleaning Supplies, PPE, & Stationery	Viking			105.77	21.16			126.93
CEM	Cleaning Supplies, PPE, & Stationery	Viking			12.37	2.47			14.84
SH	Commercial Cleaning Charges	Smart Cleaning Group Limited			135.00	27.00			162.00
SH	Commercial Cleaning Charges	Smart Cleaning Group Limited			150.00	30.00			180.00
SH	Fire Safety Supplies Replacements	Advance Fire Services			380.31	76.06			456.37
CEM	Stationery & Postage Supplies	Viking			20.27	4.05			24.32
CEM	Commercial Waste Charges	City of York Council			445.62	0.00			445.62
PC	Webinar Training Charges	Yorkshire Local Councils Association			22.50	0.00			22.50
PC	Webinar Training Charges	Yorkshire Local Councils Association			30.00	0.00			30.00
CEM	Stamps	Viking			68.26	0.00			68.26
PC	Webinar Training Charges	Yorkshire Local Councils Association			30.00	0.00			30.00
EMP	Net Salaries	All Staff			8,998.96	0.00			8,998.96
EMP	Monthly Payment Due	HMRC			2,551.76	0.00			2,551.76
EMP	Monthly Payment Due	North Yorkshire Pension Fund			3,144.59	0.00			3,144.59
					TOTAL	19,084.81	280.75		19,365.56

Created by  Scribe

b. To confirm authorisation of the list of payments authorised year to date

It was noted that all accounts data had been entered into the Scribe Accounts software and the Clerk presented the list of payments for the year to date for authorisation. All payments were approved.

c. To note the receipts presented

The following receipts for December were noted together with a list of all receipts recorded for the year to date.

RECEIPTS

December

CEM1 Cemetery Income

CEM1 Cemetery Fees - Burial Rights Purchases	2,529.00
CEM1 Cemetery Fees - Interments	8,554.00
CEM1 Cemetery Fees - Memorial Seats Installation	0.00
CEM1 Cemetery Fees - Other	0.00
CEM1 Cemetery Fees - Grave Maintenance (Upkeeps)	0.00
CEM1 Cemetery Fees - Memorials	947.00
CEM1 Cemetery - CoYC Grants (Non-Ward)	0.00
CEM1 Cemetery - CoYC Ward Grants	0.00
CEM1 Cemetery - Donations	0.00
CEM1 Cemetery - Interest on Capital	0.25
CEM1 Cemetery - Military Grave Maintenance (CWGC)	0.00
CEM1 Cemetery - Other Income	0.00
CEM1 Cemetery - PWLB Loan Repayments from CoYC	3,483.45

15,513.70

December

PC1 Parish Council Income

PC1 CoYC Annual Cemetery Agreement Contribution	0.00
PC1 CoYC CTB Support Grant	0.00
PC1 CoYC Double Taxation	0.00
PC1 CoYC Precept	0.00
PC1 CoYC s.106 Income	0.00
PC1 Fundraising Projects	0.00
PC1 Grants - CoYC (Excl. Ward & CTB)	0.00
PC1 Grants - Other	0.00
PC1 Grants - Ward Grants	0.00
PC1 Other Income - Interest on Capital	0.90
PC1 Other Income - Northern Electric Wayleave	0.00
PC1 Other Income - Sundry Receipts	35.10
PC1 Rents - Air Rifle Club	0.00
PC1 Rents - Allotments	195.00
PC1 Rents - Playing Field	0.00
PC1 Rents - Social Hall	135.00

366.00

d. To note the budget year to date figures

The budget year to date figures were noted.

e. To approve the bank reconciliation

The bank reconciliation was noted.

f. To note the Statement of Reserves

The Statement of Reserves was noted together with a forecasted year end statement.

20234. To consider the draft budget for 2021/2022

The Clerk had prepared a draft budget for 2021/2022 providing five budget options for consideration. It was noted that the projected income had been significantly reduced, in main due to estimated reduction in income from the social hall resulting from continued Covid-19 restrictions but that costs were not anticipated to be significantly reduced to balance the projected reduction in income.

Following consideration, it was agreed to postpone the decision on the budget to an extra-ordinary meeting pending investigation into: the potential for support within the grant schemes in place with City of York Council; decisions on levels of rental income; potential for use of capital reserves for aspects of proposed projects.

20235. To consider the precept for 2021/2022

This item was deferred to an extra-ordinary meeting pending further revisions of the draft budget. It was agreed that if at all possible, the precept should not increase more than 5% for a Band D property.

20236. To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:

a. New applications

- i) 20/02407/TCA Fell 6no. Sycamores and 1no. Ash tree; reduce by 1m and lift by 4m 1no. Ash - tree works in a Conservation Area 15 Heslington Lane York YO10 4HN**

It was noted that the application had been approved just prior to the meeting

- ii) 20/02383/TPO Crown lift of 3 metres to 2no. Sycamores; crown reduce 1no. Ash tree by 1/3 - protected by Tree Preservation Order no. 21/1985 1 Connaught Square St Oswalds Road York YO10 4FQ**

Following consideration, it was resolved to comment that the Parish Council trusts that the LPA will ensure that any work undertaken is necessary on arboricultural grounds, bearing in mind that the trees contribute to the character of the conservation area and form an important screening function for the houses opposite.

- iii) 20/02359/FUL Variation of conditions 3 and 4 of permitted application 18/01614/FUL to allow use of car park for temporary siting of ice rink and funfair between 31st January 2021 and 17th April 2021 York Designer Outlet St Nicholas Avenue York YO19 4TA**

Following consideration, it was resolved to comment that the application is inappropriate when the country is in full lockdown due to the pandemic, even if it were considered permissible under the current Covid-19 regulations. It is well known that the Outlet draws in people from many other areas of Yorkshire and the application should be rejected for this reason.

Cllr. de Vries left the meeting during the discussion of Item 20236.a.iv).

- iv) 20/02346/NONMAT Non-material amendment to permitted application 12/00384/REMM to alter the handing of plots 97 and 98 Germany Beck Site East of Fordlands Road York**

It was resolved that no response was needed because the changes are non-material.

Cllr. de Vries returned to the meeting.

- v) AOD/20/00314 Conditions 5 (drainage) and 9 (window details) of 14/00613/FUL (APP/C2741/A/14/2223296) Site of Raddon House 4 Fenwicks Lane York**

It was noted that the Parish Council is not consulted on AOD applications but further noted that neighbouring residents may wish to comment/object.

Cllr. de Vries left the meeting during the discussion of Item 20236.a.vi)

- vi) 20/02123/FULM Erection of 14no. dwellings with associated garages and infrastructure (revised scheme) Germany Beck Site East of Fordlands Road York**

A draft letter of objection had been circulated outlining concerns raised by residents at Germany Beck and School Lane. Following discussion, some amendments were agreed for incorporation into an amended version to be re-circulated prior to submission by the deadline of 13th January.

b. Ongoing applications

i) 20/02029/NONMAT - Non-material amendment to permitted application 12/00384/REMM to alter the road layout, siting, handling and garage arrangements for plots 204 - 263 (Stage 3) Germany Beck Site East of Fordlands Road York

No update.

ii) AOD/19/00403 - Condition 36 (Materials for phase 3) of 01/01315/OUT. Germany Beck Site East of Fordlands Road York

No update.

Having declared a personal interest in Item 20236.b.iii) Cllr. Urmston transferred the role of Chairman for discussion of this item to Vice-Chairman, Cllr. Aspden.

iii) 20/01471/FULM - Change of use of existing bungalows (Use Class C2) to residential accommodation where care is provided (Use Class C3(b)) with construction of associated parking court and access driveway from Fulford Park (resubmission). Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA

It was noted that the next opportunity for the Area Planning committee to determine the application is 21st January. It was agreed that should it be included on the agenda, Cllr. de Vries will speak at the committee for the Parish Council.

Cllr. Urmston resumed the position of chairman

c. Enforcement Action

i) Germany Beck – Breaches of conditions

No update.

ii) Fulford Reach Moorings

No update.

iii) 34 Eastward Avenue

No update.

iv) Land adjacent to 141 Broadway

Following consideration, it was agreed to report the potential breach of condition regarding boundary treatments to enforcement and Hannah Blackburn. The drafting of the letter of report was deferred to the planning working group to draft on agreed lines.

d. To note the following LPA decided applications

20/ /02180/TCA Fell 14no. Sycamore trees in a Conservation Area 34 Main Street Fulford York YO10 4PX – LPA Approved

20/02178/TCA Fell Walnut; reduce Beech by up to 60%; crown clean False Acacia; crown reduce Whitebeam by 50%; reduce height of Pear by 30%; prune Fig - tree works in a Conservation Area 34 School Lane Fulford York YO10 4LS – LPA Part Approved, Part Refused

20/02177/TPO Fell Lime tree; reduce Oak in height by 30% - protected by Tree Preservation Order no. CYC377 34 School Lane Fulford York YO10 4LS – LPA Approved

20/02089/FUL Two storey side extension, single storey rear extension and lean-to front porch 14 Heath Croft York YO10 4NJ – LPA Approved

20/02019/CPD Certificate of lawfulness for proposed development of single storey rear extension following removal of existing conservatory 22 Atcherley Close York YO10 4QF – LPA Granted

AOD/20/00242 Conditions 3 (carbon emission reduction), 4 (drainage details), 7 (materials), 8 (sample panel), 9 (large scale details) of 19/02425/FUL 28 Heslington Lane York YO10 4LX – LPA Approved

All LPA decided applications were noted.

20237. To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC) to include

Having received no response from Persimmon to the Clerk's reminder for a meeting date to be set, it was agreed that the Clerk would send a further reminder confirming that the meeting is overdue and copying in Mike Slater of CoYC.

a. Consideration of methods of communication and involvement with residents

Councillors agreed that the Parish Council should seek to involve the residents at Germany Beck in community matters and let them know that the Parish Council is there to represent their interests. It was also confirmed that any communications should make it clear that there is a distinct difference between a Parish Council objecting to matters relating to the planning of the development with the developer and its attitude towards the new and welcome residents within the Parish.

A number of options to improve communications were suggested and it was agreed that investigations should be carried out into the installation of a Parish Council noticeboard on the development. It was noted that a Christmas card had been sent to all new residents in 2019 and again in 2020. Whilst paper newsletters may not be feasible currently, it was agreed that electronic newsletters for the website and Facebook page should be produced more regularly and should include matters that may be of interest to Germany Beck residents.

It was further noted that the footpath providing access to School Lane remains closed and it was agreed that request for the opening of the footpath must be raised as a priority at the next meeting of the LAC.

20238. To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.

Cllr. Aspden reported that a letter from the inspectors had been published in The Press. Additional information has been submitted to the inspectorate and a formal response is awaited.

20239. To receive and consider a report from the Cemetery working group and decide on any necessary action to include:

a. Consideration of correspondence received relating to visiting hours

It was noted that there had been some complaints relating to the restricted visiting hours shortly prior to Christmas, particularly from visitors who had travelled to York from other areas. Each of the complainants had received a detailed explanation of the reasons for the restrictions from the Clerk and no further correspondence had been received. It was also noted that a similar letter of complaint had been published in The Press but the Parish Council had not been approached for a comment or a response.

b. Review of the Covid-19 practices and restrictions

It was resolved to continue the current Covid-19 practices and restrictions.

20240. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:

a. Consideration of any update on School Lane parish field proposals

It was noted that considerable progress was being made on proposals for the field in collaboration with the sports clubs, incorporating plans for sport and other forms of leisure and recreation. It was agreed to request that a plan of the proposals be circulated to councillors for consideration and Cllr. Hughes agreed to assist in the preparation of any plans. It was noted that once the plans and proposals are available, public consultation would take place and advice on how to manage the proposals may be required.

b. Consideration of Play and Exercise Area Improvement Opportunity letter from CoYC dated 11 December

It was noted that there may be a few opportunities for funding assistance and Cllr. Koprowska agreed to take this forward.

c. Consideration of reports of social media comments relating to security at the parish field

It was noted that a recent social media post had reported further anti-social behaviour at the parish field and some of the comments had again referred to installation of CCTV. CCTV purchase and installation at the parish field had been considered previously in response to requests from the sports clubs.

The Clerk confirmed that previous research indicated that a Parish Council would require a Public Space Surveillance (CCTV) Licence issued by the Security Industry Authority (SIA) in order to be permitted to install CCTV in an area of public space. The licence lasts 3 years, incurs a cost and may only be issued under certain criteria, including that the applicant holds a relevant qualification (Level 2 Award for Working as CCTV Operator). The Level 2 Award for Working as a CCTV Operator qualification amongst other things requires successful completion of 32 hours of training. It had previously been agreed that should the Parish Council find a way to obtain the required licence, it does not have the resources to purchase, install, maintain or monitor CCTV in an area of open space even if concerns relating to privacy and data protection could be overcome.

A statement to respond to further social media comments relating to CCTV was agreed subject to minor changes.

d. Consideration of any quotations received for fencing at the Village Green

This item was deferred pending receipt of an outstanding quotation for plain agricultural timber fencing.

e. Consideration of painting requirements for the A19 signs

Following consideration, it was agreed to inspect the signs and seek funding from the Ward Committee should painting works be required.

f. Consideration of review of the Allotments Agreements

Deferred to a future date.

g. Consideration of review of the Allotments rents

Following discussion and consideration, it was agreed to increase the rents at the allotments by £5 to £35 per annum for Fulford residents and by £10 to £50 per annum to Non-Fulford residents from 1st April 2021

h. Consideration of review of the Sports Club rents

Following review and consideration, it was resolved that the rent increase postponed in 2021-2022 would be reinstated for 2021-2022.

It was noted that the toddler multiplay providers required confirmation of the colour of the panels which were agreed as red. Confirmation that the original quote was still valid was awaited before the order could proceed.

20241. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:

a. Consideration of any changes to current Covid-19 practices and restrictions

It was resolved to close the social hall during lockdown and update the hirers and the cleaners of the new arrangements.

In consideration of the budget requirements for the social hall for 2021-2022, comments on the need for potential sustainable building renovations were noted and Cllr. Hughes agreed to assist the Social Hall working group to work on proposals for future consideration.

20242. To receive and consider an update on the declaration of a climate emergency and decide on any necessary action.

The correspondence at Items 20229.e and 20229.z were noted.

20243. To consider any updates or information resulting from recent training webinars and decide on any necessary action

Cllr. Clare had attended a Climate Emergency webinar with information by Friends of the Earth for which notes had been circulated to councillors.

20244. To consider exclusion of the press and public from the discussion of any aspect of item 20245 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

The press and public were excluded from the discussion of any aspect of item 20245 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

20245. To receive and consider reports from the HR panel and Clerk and decide on any necessary action

The Clerk's overtime was approved. Cllr. Walker reported that he had booked to attend an upcoming HR webinar on How to be a Good Employer with YLCA.

20246. To consider and propose any items for inclusion on the agenda for the next meeting

It was agreed that items for the next agenda would be sent to the Clerk by email.

20247. Confirm date and time of next meeting.

An online Extra-Ordinary meeting using Zoom was set for Monday 25th January at 2pm. The next ordinary meeting of the Parish Council will be held on Tuesday 9th February at 19:30 online using Zoom.

The Chairman closed the meeting at 22:05